

**Executive Director
Ronald McDonald House of Winston-Salem, NC
Frequently Asked Questions**

Q – Why is the current Executive Director leaving this role?

A – We have been so fortunate to have Anita Ogburn as our Executive Director for 14 years! Prior to that, she worked with the Ronald McDonald House (RMH) as a volunteer and Board member. With the completion of the major House expansion, Anita thinks it is time for the organization to have a new leader.

Q – What is the size of the operating budget managed by this position?

A – The annual operating budget is approximately \$900 thousand. This supports the operations of our 35-bedroom house as well as family rooms in Brenner Children’s Hospital and Forsyth Medical Center.

Q – What is the size of the staff on the RMH payroll?

A – The staff includes the Executive Director and 13 additional positions.

Q – What are the “normal” working hours for this position?

A – Because this position is accountable for the activities of the House and Family Rooms, in addition to having major fundraising, public relations, and strategic roles, it is not unusual for the position to be on-the-job for more than 40 hours/week.

Q – What is the compensation for this position?

A - The position includes a compensation and benefits package that is competitive for comparable nonprofit organizations. Please be sure to indicate your salary expectations with your cover letter and resume when applying for the position.

Q – How do I apply for this position?

A – Please mail a cover letter and resume to the address below before September 30, 2010. Include your salary expectations in the cover letter.

RMH Position
100 Club Oaks Court, Suite A
Winston-Salem, NC 27104

Q – What is the timetable for filling this position?

A – We hope to complete phone screens for top candidates by the end of October, to complete face-to-face interviews during November, and to have the new Executive Director in place by early January 2011.

Q – How can I check on the status of my application?

A – We appreciate your not making inquiries about the status of your application. If you do not hear from us by the end of October, you should assume that we cannot offer you further encouragement at this time.

Q – Where can I find out additional information about the RMH and this position?

A – The job description, including minimum requirements, can be accessed on the Career Opportunities webpage of rmhwinstonsalem.org. Additional information about the House is also available at www.rmhwinstonsalem.org.



Winston-Salem